



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number: 6882744
Procuring Entity: DEPARTMENT OF TOURISM
Title: Procurement of Performer
Area of Delivery:

Solicitation Number: 2020-02-0030	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Services	Date Published	22/02/2020
Approved Budget for the Contract: PHP 120,000.00	Last Updated / Time	21/02/2020 14:05 PM
Delivery Period:	Closing Date / Time	26/02/2020 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		
Description		

REQUEST FOR QUOTATION

Date: 21 February 2020

RFQ No: 2020 - 02 - 0030

Name of Individual/Company:

Address:

Contact No:

Email Address:

TIN:

PhilGEPS Registration No:

The Department of Tourism – Office of Product and Market Development (OPMD), thru its Bids and Awards Committee (BAC), intends to procure Production Company to provide 1 performer (a violinist) who will provide an entertainment package for the events through Small Value Procurement (SVP) under Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184. The details of the procurement project is indicated in the table below:

Technical Specifications

I. Events: Moscow International Travel and Tourism (MITT) Exhibition
March 17 to 19, 2020
Moscow, Russia

B2B Workshop in Moscow
March 19, 2020

II. Requirements: A Production Company to provide 1 performer (a violinist) who will provide an entertainment package for the above-mentioned events.

III. Budget: Php 120, 000.00

Requirements: Production Company and Performer

- Has been engaged in the business of providing an entertainment package for international events for the last 3 years.
- The entertainment package should include production fee, professional fee of performer, costumes, props, administrative costs, travel insurance, and visa fee.
- Must travel to Moscow, Russian Federation and perform in the above-mentioned events on March 15 to 21, inclusive of travel time.
- Have experience in performing in a country/countries other than the Philippines.
- Must be presentable.
- Must have a valid passport.
- Must have performed during several DOT travel fairs/projects here and abroad.

IV. Mode of Payment: Government Procedure

Eligibility Requirements:

1. Latest Mayor's/Business Permit
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return for ABC's above PHP500, 000.00
4. Original or Certified True Copy of Notarized Omnibus Sworn Statement for ABC's above PHP50, 000.00

Note:

In case of recently expired Mayor's/Business Permit, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government.

For individuals engaged under Section 53.9 – Small Value Procurement of IRR of R.A 9184 only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

After having carefully read and accepted the Technical Specifications herein attached, I/we submit our quotation/s for the item as follows:

Items Quantity Total Offered Quotation

Events: Moscow International Travel and Tourism (MITT) Exhibition

March 17 to 19, 2020

Moscow, Russia

B2B Workshop in Moscow

March 19, 2020

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1 lot

TERMS AND CONDITIONS

1. The bidders shall provide correct and accurate information required in this form.
2. The price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission of bids.
3. The price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. The quotations exceeding the Approved Budget for the Contract (ABC) shall be disqualified.
5. The award of contract shall be made to the Lowest Calculated and Responsive Bid (LCRB) in case of Goods and Infrastructure Projects or Highest Rated and Responsive Bid (HRRB) in case of Consulting Services which complies with the minimum technical specification and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.
7. The services shall be delivered according to the requirements specified in the Technical Specifications.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated and Responsive Bid (LCRB), the DOT-PMD shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with the GPPB Circular 06-2005.
9. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.
10. Must be willing to provide services on a send-bill arrangement.

INSTRUCTIONS:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the mandatory requirements will disqualify your quotations.
4. Failure to follow these instructions will disqualify your entire bid.
5. Kindly submit your eligibility requirements together with your quotations in a SEALED ENVELOPE and indicate the following at the back of it:
RFQ No:

Company Name:

Address to: Mr. John Paulo S. Francisco
Address: DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City
6. Deadline for the submission of quotations is on or before February 26, 2020 at 10:00 am. Late bids shall not be accepted and unsigned quotation will be disqualified.

Note: This template is not mandatory. The bidders can create their own quotation.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address

Created by John Paulo Samonte Francisco

Date Created 21/02/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.